

## INSTRUCTIONS TO REQUEST A BREEDER CODE (700/802)



Any individual person or corporation owning a Purebred Spanish Horse (PRE) and that may wish to request services from the LG PRE Stud Book offices must have a Breeder Code. To request said code, please follow the instructions provided below:

1. Access the LG PRE Stud Book web site at [www.lgancce.com](http://www.lgancce.com). Click on the tab **Documentation**; select and download the form “**Register for an International Breeder Code.**”
2. Complete the form, indicating the desired code: BREEDER CODE or OWNER CODE.
3. Fill out the form and send it to the LG PRE Stud Book Collaborating Association in your country (consult [contact information](#) on our web site). If no Association is available, send all of the documentation to the main LG PRE Stud Book in Spain. You may send said documentation by fax, e-mail or using standard postal services. Include a readable photocopy of your ID (passport or driver’s license with signature), and remember to copy both sides of your ID.
4. Once your request has been processed, the Collaborating Association in your country will indicate your tentative code. If there is no Association in your country, you will be informed about your tentative code by email.
5. When you receive your tentative code, you may then proceed to download a “International Request for Service” from the PRE Stud Book [web site](#). Complete the form, indicating Request for Service **802 if you are the owner of a PRE, who will not be breeding horses or 700 if you are planning to breed horses.**
6. In the section for “breeder code” on the request for, indicate the tentative code that you have been provided.
7. Once you have filled out the application form, sign it and then proceed to pay for the service through the LG PRE Stud Book Collaborating Association in your country. If no Association is available, make your payment through our web site at [www.lgancce.com](http://www.lgancce.com)
8. Then send the documentation, together with the payment receipt, to the LG PRE Stud Book Collaborating Association in your country. If no Association is available, send all of the documentation to the main LG PRE Stud Book Office in Spain.
9. Upon receiving the necessary documentation, it will be reviewed, verified and validated by the LG PRE Stud Book office, who will proceed to issue and send you an official notification that your registration information and your new code. It will be sent to the Collaborating Association in your country. If there is no Association in your country, the report will be sent directly to the address that the breeder has indicated on the Initial Stud Farm Status form.

Likewise, you will be informed about your **User Name and Password** so that you may access the **Private Zone for Breeders**, which you will find on our web site at [www.lgancce.com](http://www.lgancce.com). From there, you may handle the various processes regarding your stud farm.

### DOCUMENTATION REQUIRED FOR PROCESSING:

- Request for Service <sup>(1)</sup>                       Payment Receipt

(1) Available at [www.lgancce.com](http://www.lgancce.com)

For further information regarding this matter, please feel free to contact us at:

- Phone: + 34 954 975 480                      e-mail: [internacional@lgancce.com](mailto:internacional@lgancce.com)
- Fax: +34 954 953 989                      web: [www.lgancce.com](http://www.lgancce.com)

