

Technical Procedures Manual for PRE Stud Book Services

The objective of this manual is to standardize all the services offered by the PRE Stud Book (hereinafter LG PRE Stud Book) on behalf of the association officially recognized by Spain's Ministry of Agriculture, Food and the Environment to manage said Stud Book and run the corresponding Breeding Program (ANCCE). This manual has been drafted in accordance with Council Regulation (EU) 2015/262 by the Commission, dated the 17th of February, 2015 that establishes as legislation the basis of the Directives 90/427/CEE and 2009/156/CE of the Council, regarding the methods used to identify equines (Equine Passport) as established by current legislation (with regards to the identification and registration of equines (Royal Decree 1515/2009) as well as in terms of zootechnical requirements (Royal Decree 2129/2008).

According to the Royal Decree 2129/2008, dated the 26th of December, by which the National Conservation and Improvement Program for Livestock Breeds has been established, a Stud Book is any book, file register or IT system handled by an officially recognized breeder association or an official service, in which animals of a specific breed are registered, mentioning their predecessors and constituting an essential tool for Breeding Programs.

The LG PRE Stud Book, handled by ANCCE, is the organization that issues Equine Identification Documents (EID) for all Purebred Spanish Horses in the world. For this, ANCCE uses a sophisticated, Internet-based communication and information tool, which keeps all those responsible for its handling in contact, both within and outside of Spain. The main PRE Stud Book office is located in Sevilla and counts on the collaboration of LG PRE Authorized Stud Book Veterinary in Spain and International Collaborating Associations.

For this procedures manual, the following terms are used:

Purebred Spanish Horse (PRE): Any horse belonging to the native equine breed of Spain, the Purebred Spanish Horse (PRE) (Official Catalog of Livestock Breeds in Spain) registered in the Stud Book managed by ANCCE. Those horses whose parents and grandparents are entered or registered with the LG PRE Stud Book are considered Purebred Spanish Horses (PRE).

Stud Farm Code: Any person, either as an individual or as a corporation, that owns PRE Horses and wants to request services from the PRE Stud Book office must have the corresponding Stud Farm Code, which must be requested from the LG PRE Stud Book.

All breeders in Spain must have a REGA (General Farm Register) code assigned by the corresponding regional administration; this code must be reported to the PRE Stud Book office.

Technical Procedures Manual for PRE Stud Book Services

To maintain correct and exact information about the breeders of all PRE horses registered with the PRE Stud Book since it was created in 1912, no name changes of stud farms and/or their brands, should there be a brand, is allowed, as both the name of the stud farm and the brand are explicitly associated with the “stud farm code.” Should a breeder wish to change any of the above, he/she must request a new code in anyone of its two categories: breeder code (C) or only owner (G). By providing the corresponding documents, the name of the stud farm owner may be changed.

Owner/ownership: The owner of the horse/s, as far as the PRE Stud Book is concerned, is the person, either as an individual or as a legally constituted corporation, whose name appears as the owner on the LG PRE Stud Book records.

LG PRE Authorized Stud Book Veterinary: This person is authorized by the LG PRE Stud Book Office to perform a series of tasks such as identify and assess horses for their basic aptitude for reproduction as well as any other task charged by the main Stud Book Office, in terms of services for the PRE horses in a specific geographical area. Moreover, this person is the liaison between the main LG PRE Stud Book Office and breeders when it comes to any type of registration, (inscription) and/or zootechnical matter. A complete list of LG PRE Authorized Stud Book Veterinarians may be found at <http://www.lgancce.com/lgpreancce/asp-info/DelegadosNacionales.aspx>

To perform the corresponding service, the Authorized Veterinary receives the Request for Service from the breeder, who in turn, pays for the service provided in keeping with the approved LG PRE Stud Book fee as published on the Stud Book website <http://www.lgancce.com/web2/page/documentation?lang=en>. Said veterinary is only authorized to charge travel expenses as of the third visit to the same farm and breeder in a single year. In the case of LG PRE authorized veterinary working in the Balearic Islands, travel expenses between the islands other than his/her normal residence shall be shared among the corresponding breeders, proportionately in terms of the service/s requested of the LG PRE Stud Book office. The services provided by an authorized veterinary shall be paid in advance or when the actual service is rendered; should this not be the case, the service shall not be carried out and cancelled.

International Collaborating Associations: These Associations are responsible for representing, collaborating and handling LG PRE Stud Book documents in a given country. Likewise, these Associations offer Stud Book services within their specific geographical area, following the procedures indicated by the main LG PRE Stud Book office. In this regard, the Associations must use the same computer software, with access to the services for the breeders in their geographical area.

These associations must maintain a list of authorized veterinarians (based on the applicable legislation in each country) to perform the task of identifying the horses. There must be a sufficient number of veterinarians to guarantee the quality and speed of the service provided to breeders.



Technical Procedures Manual for PRE Stud Book Services

Likewise, these veterinarians must attend, with prior notification, as many LG PRE Stud Book-related activities as are organized both within and outside their geographical area of coverage, especially refresher courses about Stud Book procedures and other activities related to the PRE Breeding Program.

Those PRE breeders who breed horses abroad (outside Spain) must contact the International Collaborating Association in their respective country. In those cases where there is no Collaborating Association in their country, the breeder must process all applications and documents through the main LG PRE Stud Book office, where they shall be assisted in Spanish, English or French.

A full list of International Associations that collaborate with the LG PRE Stud Book office may be found here: <http://www.lgancce.com/web2/contacto>

Equine Identification Document (EID): This is the document that identifies an equine, following the procedure established in the current legislation, and that must accompany said equine at all times.

Initial Stud Farm Status (Primer Estado Inicial de Ganadería or PEIG): With this document the breeder informs the LG PRE Stud Book office about the real situation of their stud farm (personal information about the owner, its representative, the farm, REGA (General Animal Farm Register) code, PRE breeder code with the LG PRE Stud Book office and horses on the stud farm, independently of whether or not they are registered in said breeder's name with the LG PRE Stud Book office). This document must be sent by the breeder (who has a breeder code issued by the Cria Caballar Service) at the time that said breeder contacts with the LG PRE.

Death of a horse: In general, when a horse dies, the owner must return the Equine Identification Document (EID) to the issuing body within no more than thirty (30) calendar days, except when the death is due to sacrifice at a slaughterhouse or as a consequence of disease control. In these last cases, the relevant authority must provide the issuing body with a certificate indicating the data of that horse or return the cancelled document to the issuing body.

Declaration of covering and birth: This document is used by the breeder to declare that a covering has taken place. This declaration is supplied by the owner of the stallion; it may be downloaded from the LG PRE web-site. Go to the Private Breeders' Area, and introduce your code and password supplied by the main LG PRE Stud Book office. In this case, only declarations for the current year may be issued and for the stallions owned by said breeder. In the same way, this declaration may be requested from the corresponding Authorized Veterinary or International Collaborating Association.

All information relative to coverings must be filled out in full by the owners of the dam (mare) and sire (stallion) when the covering takes place.



Technical Procedures Manual for PRE Stud Book Services

This is a two-page document (self-copying if supplied by the Authorized Veterinary or International Collaborating Association), which, once all the sections have been completed, must be given to:

- **Owner of the mare:** once the mare has foaled (given birth), the owner completes all the information about the foal and sends it to the corresponding LG PRE Authorized Stud Book Veterinary prior to its registration (inscription). Should a pregnant mare or the foal—prior to being identified—be sold, the notification of sale section must be completed for the horse. The buyer must send a copy to the LG PRE Authorized Stud Book Veterinary when requesting the registration (inscription) of said foal, so that its name appears on the Equine Identification Document (EID) and the Ownership Card. The breeder of a horse shall appear as the owner of the dam at the time of foaling. Should a breeder want to appear as the breeder of the new foal, when registering (inscribing) the foal, he/she must supply the LG PRE Representative with a copy of the broodmare lease signed by the owner of the dam at the time of foaling.
- **Owner of the stallion:** this is the person who actually owns said stallion.

Request for Service:

All forms to request the various services offered by the LG PRE Stud Book office may be downloaded from the LG PRE web-site (<http://www.lgancce.com>) or, if the breeder prefers, these may be provided in paper by the LG PRE Authorized Stud Book Veterinary, the international collaborating association or the main LG PRE Stud Book office. All horses for which the services are requested must be owned by the person making the request.

One request must be completed for each type of service, independently of the number of horses requiring this service, with a new request being required should more than one service be needed.

Should the number of horses for which the breeder is requesting service exceed the space provided on the form, a list may be attached to the request. A single payment may be made to cover the cost of said services for all of the horses on the list.

All requests for service presented by stud farms in Spain, which must be presented to the corresponding Authorized Veterinary, are the following:

- **Identification for registration (inscription) (Service Code 103)**
- **Renovation of Documents (Service Code 115)**
- **Post-deadline Inscription (Service Code 127)**
- **Revision for Basic Approval as Breeding Stock (Service Code 206)**



Technical Procedures Manual for PRE Stud Book Services

- **Resolution of incompatibilities (504)**
- **Identification verification (516)**

In the case of Stud Farms operating outside of Spain, the following services may be requested from the main LG PRE Stud Book office:

- **Change of Ownership (Service Code 619)**
- **Establishment of Ownership Card (Service Code 413)**
- **Duplication of Ownership Card (Service Code 231)**
- **Duplication of Equine identification Document (EID) (Service Code 401)**
- **Issue a Breeder Code (Service Code 700) or Owner Code (Service Code 802)**
- **Genetics of Coat color (Service Code 243)**
- **Change in name of horse (Service Code 607)**
- **Export Certificate (Service Code 309)**
- **Other Reports (Service Code 310)**
- **DNA Report (Service Code 322)**
- **PRE Encumbrance Certificate (Service Code 346)**
- **Other Services (Service Code 218)**
- **Urgent Service (SU)**

Breeders outside of Spain must send all Requests for Service to their International Collaborating Associations Abroad. In the event that there is no such organization in their country, said request must be sent directly to the main LG PRE Stud Book office.

To request a service, the procedure is as follows:

- Fill out the corresponding Request for Service form and attach the documents required in each case.
- Send the Request for Service and the corresponding documentation to the LG PRE Authorized Stud Book Veterinary, International Collaborating Association, or directly to the main LG PRE Stud Book office, as would be the case.

Pay for the service, according to the established fee/s, as indicated at: <http://www.lgancce.com/web2/page/documentation?lang=en> (*Table with fees*) using one of the following methods:

Paying for Services:

- 1. Third party payment:** (Only available for stud farms located in Spain)



Technical Procedures Manual for PRE Stud Book Services

Payment may be made at any of the Banco Santander offices in Spain. Breeders must present the Request for Service, once fill out and signed by the bank employee, indicating the following **COLLECTOR CODE: X011631**. With this code, the payment shall be associated to the LG PRE Stud Book office. Said number is indicated in the upper left-hand corner of the document.

		SOLICITUD DE SERVICIO <small>PARA ENVIAR A LA OFICINA LIBRO GENEALÓGICO PRE O A SU DELEGADO DE ZONA SEGUN SERVICIO</small>
CÓDIGO COLECTORA: X011631 <small>ASOCIACIÓN NACIONAL DE CRIADORES DE CABALLOS P.R.E. (ANCCE)</small>	INDIQUE ESTE CÓDIGO EN BANCO SANTANDER CADA VEZ QUE DESEE REALIZAR UN PAGO AL LIBRO GENEALÓGICO	Fecha: <input type="text"/> / <input type="text"/> / 20 <input type="text"/>
<small>ES NECESARIO RELLENAR TODOS LOS CAMPOS</small>		
D./Dña. <input type="text"/>	Código REGA	E S <input type="text"/>
NOMBRE GANADERÍA <input type="text"/>		

The teller shall introduce the information from the Request into their banking system and the breeder shall pay the specified amount due. The teller shall give the person a bank receipt for the operation.

2. Online Payment: (Only available for stud farms located in Spain and stud farms abroad with no LG PRE Stud Book Collaborating Association in that country).

From the Internet web-site: <http://www.lgancce.com>, breeders may request and pay for services directly through the *SANTANDER-ELAVON* virtual POS payment system or by using the PayPal, which is a secure payment platform.

The web-site offers various options, whether stud farms are located in Spain or those abroad. In the latter case, the options are divided according to countries.

Breeders with stud farms located in Spain and abroad (and that have no Collaborating Association in that country) may make the payments pay using VISA, Master or MasterCard credit card or payment systems associated with the PayPal platform.

Breeders whose stud farms are located outside of Spain (code other than 19xxxxxxx) and that have an International Collaborating Association in that country may pay directly to that country's Collaborating Association.

Moreover, payment by bank transfer is available within the International Section. You must indicate the order number assigned when payment is made.

In all cases, be sure to print out the corresponding receipt for the operation. Attach the printed receipt to the Request for Service when sending it to the main LG PRE Stud Book office or Authorized Veterinary in Spain or abroad, as would be the case.



Technical Procedures Manual for PRE Stud Book Services

Once the request and its corresponding payment have been confirmed, the service shall take place. The person requesting said service/s must supply in advance, or when the actual service is performed, the original documentation required for each service.

All horses must be suitably handled according to their age, so that the service/s may be carried out in a quick and safe way.

The LG PRE Authorized Stud Book Veterinary shall consider the Request for Service valid when all sections are duly filled out, the documents requested are supplied and payment of the corresponding fees has been made. The Service shall be considered completed once the service/s has been carried out, and as would be the case, the LG PRE Authorized Stud Book Veterinary has received the corresponding fee.

Breeders are advised—to the extent that this is possible—to always keep copies of all Requests for Service and the corresponding payments. This optimizes time and resources of the LG PRE Authorized Stud Book Veterinary in Spain and abroad as well as the resources of the main LG PRE Stud Book office.

Important note: Jurisdiction: For any incidents that may derive from this text, the parties renounce their own jurisdictions and submit to the Courts and Tribunals of the city of Sevilla (Spain), with the corresponding application of Spain's legislation.

The procedure for each of the services offered by the LG PRE Stud Book office is detailed below.

IDENTIFICATION FOR THE REGISTRATION (INSCRIPTION) OF HORSES IN THE LG PRE STUD BOOK (SERVICE CODE: 103)

In keeping with EU Legislation 2015/262, a horse's Equine Identification Document (EID) must be issued before said horse is twelve (12) months of age; therefore, it is essential to underline the importance that a horse be considered identified when its EID is issued, not when the registration form is presented to the PRE Stud Book. Nevertheless, to guarantee the correct application of the current legislation, and considering that the PRE Stud Book office needs a flexible period of time to complete the identification of horses, the following needs to be taken into consideration:

- Foals born in the first semester of the year (between January and June), shall have to request registration before the conclusion of the year.
- Foals born in the second semester of the year (between July and December) must request registration prior to June 30 of the following year.



Technical Procedures Manual for PRE Stud Book Services

It is the breeder's responsibility to know, understand and comply with the current legislation regarding the identification of horses within the established timeline.

As established by the legislation, when a passport is issued after the 365-day deadline, the passport shall have the word "Duplicado" (meaning Duplicate) on it, (even if that passport is not a duplicate, but rather, a past deadline issue, as that is EU legislation) and in which case, that horse could never be used for human consumption.

In the case of a horse that already has a passport issued for breeding and production (horses that have been identified by the Regional/State Government or the corresponding EU Country), registration in the LG PRE Stud Book may be requested, a posteriori, if and when said horses comply with all of the established registration mandates; in this case, that passport would be substituted for a completely new one, issued by the PRE Stud Book, with the horse retaining its previous UELN number (the only exception would be in the case of EID for Breeding and Production, which cannot be replaced and the certificate of origin would be inserted).

This procedure begins once the request for the corresponding service (code 103) is presented, accompanied by the corresponding covering and foaling (birth) certificates, and after having made the corresponding payment for this service.

Once the Request for Service 103, identification for registration (inscription), has been accepted, the corresponding LG PRE Authorized Stud Book Veterinary shall proceed to go to the farm and identify the horse/s. This process includes inserting an official microchip or reading a previously implanted microchip. Likewise, the representative shall make the graphic description (following standard international rules and procedures) and then take a blood sample.

After having completed said service/s, the LG PRE Authorized Stud Book Veterinary shall fill out the pre-registration (inscription) document (duplicate carbon copy) for:

1. A copy for the main LG PRE Stud Book office.
2. A copy for the interested party (Notification of sale)

The LG PRE Authorized Stud Book Veterinary shall send the blood sample to the laboratory, in the established form and manner, following a pre-established procedure. Shipment costs are included in the established fees.

In the case of International Collaborating Association, the Association shall send the blood sample/s to the main LG PRE Stud Book office, in the established form and manner, following a pre-established procedure.



Technical Procedures Manual for PRE Stud Book Services

As of this point in time, the owner of that horse has a copy of the Pre-Registration Document, issued by the LG PRE Authorized Stud Book Veterinary.

Should a horse be sold during the registration process, the buyer must send a copy of the Pre-registration (inscription) document, duly filled out, to the main LG PRE Stud Book office, to ensure his/her name appears on the Ownership card. This notification of sale shall not be considered valid at the LG PRE Stud Book office for the change of ownership, if once received by the main Stud Book office, the original documentation has already been sent to the owner requesting the registration (inscription) of said horse. Should this be the case, it would be necessary for the new owner to complete the notification of sale, once again, on the Ownership Card. In both cases, the document sent to the main LG PRE Stud Book office, must be accompanied by the corresponding change of ownership (Service 619) request and payment. In all cases, having or selling a horse with the Pre-registration (inscription) document does not guarantee its future registration with the LG PRE Stud Book.

Once the field work has been completed by the Authorized Veterinary and following a positive response from the laboratory (compatible parentage), the registration (inscription) procedure at the LG PRE Stud Book office begins.

Should this not be the case, the breeder shall be notified of the unfavorable verdict from the laboratory (negative compatible parentage) and the aforementioned procedure shall be cancelled until a new Request for Service (service code 504) has been received. This service must either ratify the progenitor(s) or, as would be the case, propose other(s). In the event that the registration (inscription) fails to be undertaken within the maximum, legally established time span, the breeder must request a Substitute Identification Document from the Regional/State Government (Autonomous Community) where the equine is located.

If the registration (inscription) is made with the LG PRE Stud Book office, the following service/s shall have been carried out:

- 1. Assignment of the proposed name.** The name proposed by the breeder shall be assigned, according to international regulations, followed by the corresponding Roman numeral assigned by the LG PRE Stud Book office, which differentiates horses with the same name.

The name of a horse is made up of two parts:

- Simple name (i.e. RIMADOR), which is mandatory
- Roman numeral (i.e. XXV) (assigned by the LG PRE Stud Book main office)

Technical Procedures Manual for PRE Stud Book Services

The simple name may have a maximum of 20 characters, including spaces, and in no case may be a Roman numeral.

The characters allowed for the simple name of the horse are the following; always in capitals (numbers are not allowed):

A	B	C	D	E	F	G	H	I	J
K	L	M	N	Ñ	O	P	Q	R	S
T	U	V	W	X	Y	Z	Ü		

Empty (blank) spaces are allowed, but may only be used one at a time. Blank spaces are not allowed at the beginning or at the end of the name.

Sequences of letters separated by blank spaces are not permitted.

Example of an incorrect name:

G	O	B	E	R	N	A	N	T	A	R	T	I				
---	---	---	---	---	---	---	---	---	---	---	---	---	--	--	--	--

Example of an incorrect name:

A	Q	U	I	L	E	S	W	O								
---	---	---	---	---	---	---	---	---	--	--	--	--	--	--	--	--

Example of a correct name:

A	Q	U	I	L	E	S	W	O								
---	---	---	---	---	---	---	---	---	--	--	--	--	--	--	--	--

Example of a correct name:

A	Q	U	I	L	E	S	W									
---	---	---	---	---	---	---	---	--	--	--	--	--	--	--	--	--

Example of a correct name:

A	S	U	S	T	A	D	O	Y	F	R	I	O				
---	---	---	---	---	---	---	---	---	---	---	---	---	--	--	--	--

The final group of letters is the last group of characters that begins after the last space and finishes with the last letter of the simple name.

R	E	T	A	M	E	R	A	D	E	L	P	A	S	O		
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	--	--

Final group

Final groups that are Roman numerals are not allowed.



Example of an incorrect name:

I	O	N	E	S	M														
---	---	---	---	---	---	--	--	--	--	--	--	--	--	--	--	--	--	--	--

To calculate Roman numerals, the LG PRE Stud Book office uses the following procedure:

- First, the name is verified to see if the desired name has already been used for another horse. If it is not already in use, no Roman numeral is added to the name.
- Should the chosen simple name already be in use, the next Roman numeral, sequentially, is calculated and assigned.

Example 1: The name proposed for the horse is “RIMADOR.” The system verifies whether there are other horses with this simple name. The last horse with that name turns out to be XXIV; therefore the new horse shall be named “RIMADOR XXV.”

Example 2: The name proposed for the horse is “RETAMA.” The system does not find another horse whose simple name is “RETAMA;” therefore the name of the new horse shall remain “RETAMA.” Any further horses whose owners wish to use the name “RETAMA” shall be assigned Roman numerals: “RETAMA II,” “RETAMA III” and so forth.

Offensive names are not allowed, nor those that correspond to public persons.

The LG PRE Stud Book office reserves the right to modify any name.

2. Register: the assignment of the UELN (Universal Equestrian Life Number) is composed of 15 digits. It contains information about year of birth of the equine, volume, number and country of birth.

3. Issuing a Equine Document of Identification (EID) for a horse, in accordance with EU directives and the legislation of Spain. This 28-page document contains the following information:

- A horse’s Ownership Card. It is to be separated from the first page of the EID. This document states the owner of the horse as listed in LG PRE files. The reverse side of the document provides a legally binding notification of sale, for any transfers of ownership of said equine.
- Page with general instructions.
- Section I, Part A – Equine Identification, relative to identification information of the Purebred Spanish Horse, including the name of the horse, UELN code and microchip, date and place of birth, sex, coat color (from among the four considered “basic coat



- colors”), compatible parentage verified by DNA, owner information and written description of the horse.
- Section 1, Part B – Graphic Description of the horse, signed by the LG PRE Stud Book Authorized Veterinary who completed the form.
 - Section 1, Part C – Castration, Verification of the Description, Registration in the Database; used when changes are introduced in identification data.
 - Section II – Administration of veterinary medication. Pages 6 to 9. Part I and II or Part III must be duly filled out following the instructions provided in this section.
 - Section III – Validation of the Document for the Relocation of Equines. Page 10. The cancellation or re-validation of the identification document in keeping with Article 4, Section 4, Letter a), second paragraph of Directive 2009/156/CE.
 - Section IV – Data relative to Ownership. Pages 11 and 12.
 - Section V – Horse’s Certificate of Origen and Genealogical Chart. Pages 13 & 14. In the case of equines entered or registered or eligible to be registered in the Stud Book handled by an authorized or recognized breeding organization, the identification document must contain the genealogy and the type of Stud Book where said horse is registered, in keeping with the rules for authorized or recognized breeding organizations that issue identification documents. This includes information about the horse, date and place of birth, name of breeder, date of the legalized certificate, issuing body and data regarding ancestors up to the third generation.
 - Section VI – Register of Verifications of Identity. Pages 15 & 16. Each and every time the legislation and regulations so demand, the horse’s identity must be verified and must certify that the horse presented corresponds with the description provided in Section 1 of the Identification Document.
 - Section VII –Vaccinations Record against Equine Influenza. Pages 17 to 19. All vaccines against equine influenza, including combined vaccines, must be noted in this section. This information may be facilitated by means of an adhesive label.
 - Section VIII – Vaccinations Record against Other Diseases. Pages 20 to 22. All vaccines against must be noted in this section. This information may be facilitated by means of an adhesive label.
 - Section IX –Laboratory Health Tests. Pages 23 & 24. The results of all tests performed to detect transmissible diseases must be registered.
 - Section X – Basic Health Requirements (mandatory for all equines registered). Page 25. This is applicable only for the transfer/relocation of equines registered within the territory of a given European Union Member State.
 - Section XI – Chestnuts. Page 26. This section is required to comply with the FEI (Fédération Équestre Internationale or International Equestrian Federation).
 - Instructions in English, Pages 27 & 28.

The Equine Identification Document is sent to the breeder at the address indicated to this effect.

REGISTRATION (INSCRIPTION) OF HORSES AFTER THE ESTABLISHED DEADLINE (SERVICE CODE 127)

This service must be requested by a breeder when a horse has not been registered with the PRE Stud Book within the legally established timeline:

In keeping with Council Regulation (EU) 2015/262, a horse's Equine Identification Document (EID) must be issued before said foal is twelve (12) months of age.

The horse registration (inscription) process with the PRE Stud Book is the same as when registering a horse within the established timeline (Service 103).

The new EU legislation allows horses to be registered with the Stud Book after the established deadline, without having to previously request a Passport for Breeding and Production from the Regional/State Government.

In the case of horses requesting registration after the deadline:

- If said horse already has a Passport for Breeding and Production, this shall be substituted for a complete new passport, issued by the LG PRE Stud Book, retaining the previous UELN (the only exception is the Substitute EID for Breeding and Production, which can never be replaced, and the Certificate of Origin shall be inserted).
- If said horse does not have a Passport for Breeding and Production, it shall be issued a complete and new passport by the LG PRE Stud Book office, and a UELN shall be assigned.

In all cases, in keeping with the mandates of the regulations, the passport must have the word "Duplicado" (meaning Duplicate) on it, (even if that passport is not a duplicate, but rather, a past deadline issue, but that is EU legislation) and in which case, that horse could never be used for human consumption.

Contrary to Service 103, and once the lab results are favorable (*compatible parentage*), the main LG PRE Stud Book office shall request an EID for Breeding and Production, when this exists, to substitute or insert the Certificate of Origin, as appropriate, in which case, the horse shall be registered as a PRE.

Technical Procedures Manual for PRE Stud Book Services

Regarding the shipment of the Equine Identification Document to the breeder, this shall be sent to the address provided for that purpose.

DUPLICATE EQUINE IDENTIFICATION DOCUMENT (SERVICE CODE 401)

In the event of misplacement or deterioration of the EID, the breeder must request this service. The word “DUPLICADO” (meaning Duplicate) shall appear and that horse shall never be apt for human consumption.

Only the LG PRE Stud Book office shall provide duplicate copies of documents that this office has issued; for all other cases, the breeder must request a documentation replacement (service 115).

REPLACEMENT DOCUMENTATION (SERVICE CODE: 115)

For those horses without an EID, or those that require their identification to be completed (date of birth, sex, etc.), this service should be requested, which includes a complete identification (see identification for inscription) and the subsequent issue of the Equine Identification Document (EID) and Ownership Card (where relevant). The new document shall have the word “DUPLICADO” (meaning Duplicate) and that horse shall never be apt for human consumption.

REQUEST REVISION FOR BASIC APPROVAL AS BREEDING STOCK (SERVICE CODE: 206)

For a horse to be used for breeding, it must be registered in the Definitive Register of the LG PRE Stud Book or Register of Breeding Stock, once the horse is three years of age. To appear in this register, the breeder/owner may request that the horse be evaluated as breeding stock (Basic Aptitude) once the horse is three years of age.

In the case of breeders in Spain, they must send their Request for Service with code 206 to the corresponding Authorized Veterinary. Once this Request for Service has been completed correctly, and the necessary documents requested are included, and having paid the established fee, said horse shall then be assessed. The Authorized Veterinary shall proceed with the revision of that horse for Basic Aptitude for Breeding at the location indicated therein and according to the criteria established for the breed. At the revision, the breeder must provide original copies of all documentation for his/her horse, which shall be used for the correct identification of that horse. Should any document be missing, the breeder should, prior to the revision, request a replacement or duplicate of the documentation, according to the established procedure.



Technical Procedures Manual for PRE Stud Book Services

In the case of international breeders, revisions shall be carried out by the LG PRE Stud Book office at the proposal of the International Collaborating Associations. In the event that there is no International Collaborating Association, it shall be the main LG PRE Stud Book office that established the dates and conditions.

If a horse has been considered “APPROVED,” the breeder shall receive, at the time, a certificate of basic aptitude for reproduction. The horse shall be included in the Ultimate Register of the LG PRE Stud Book with an access number to the register that shall be indicated in the EID.

In the event that the horse does not pass this revision, the breeder shall receive, on the spot, a notification stating the reason why the horse was not approved. “Not approved at 1st Revision” will appear on its EID.

All horses are entitled to a second revision. This second revision is requested in the same way, specifically indicating that it is a second revision. The judge for this revision shall be different to that of the first one.

Should the horses be considered “APPROVED” at the second Revision, the procedure is the same as with the first Revision. Should the result be “NO APPROVED” at the second revision, the breeder shall receive, on the spot, a notification explaining the reason why they horse was not approved and this will be indicated on the horse’s EID as “Not Approved at 2nd Revision,” with the horse being considered NOT APPROVED permanently.

REQUEST AN ANALYSIS FOR THE RESOLUTION OF INCOMPATIBILITY (SERVICE CODE: 504)

Should a horse be found incompatible with one or both parents during the registration (inscription) process, the Owner may ratify or propose new progenitors by marking this box in the Request for Service.

Accompanying the request for service (code 504), the Owner must send a new covering (breeding) certificate and original foaling (birth) certificate with the names of the newly proposed parents, and make the corresponding payment for said service.

If the breeder prefers, he/she may request this service with a new blood sample. In this case, the breeder must pay the corresponding fee to the LG PRE Authorized Veterinary for their field work.

In keeping with the legislation, when a passport is issued after the horse is 365 days old, that passport shall mandatorily have the word “DUPLICADO (meaning Duplicate) (even if that passport is not a

duplicate, but rather, a past deadline issue, but that is EU legislation) and that horse shall never be apt for human consumption.

REQUEST FOR IDENTITY VERIFICATION ANALYSIS (SERVICE CODE: 516)

This service must be requested for any horse that is registered with the LG PRE Stud Book office and whose genetic formula is available, to verify its identity in those cases where its identification is not possible (for example, revision or any other service).

At any time, the LG PRE Stud Book may request the identification of a horse and blood samples to preserve the reliability of the genealogical register. This request is generally reserved for those cases in which a breeder refuses to present the horse in question or as a consequence of the verdicts issued by the laboratory.

ESTABLISHMENT OF THE OWNERSHIP CARD (SERVICE CODE 413)

The owner of any horse that does not have an Ownership Card issued by the LG PRE Stud Book office and would like to have this document stating the ownership of his/her horse, may request that this Ownership Card be issued. A change of ownership is not necessary for this service, because the horse is already in the name of the person requesting it.

DUPLICATION OF THE OWNERSHIP CARD (SERVICE CODE 231)

In the event of misplacement or deterioration of the Ownership Card, the owner listed in the database should request this service. The word “DUPLICADO” (meaning duplicate) shall be printed on these Cards.

Nevertheless, if the original Ownership Card appears and has been filled out by both the buyer and the seller or its representative, said duplicate shall no longer be considered valid. The original Ownership Card shall be considered the valid document.

CHANGE OF OWNERSHIP (SERVICE CODE 619)

In compliance with the current applicable EU legislation, the buyer of a horse is obliged to fulfill the Change of Ownership within thirty (30) days after the purchase. Be informed that it is essential that the new owner requests the Change of Ownership before the LG PRE Stud Book Office. This service must be requested when a horse changes owners in the LG database. If the horse has been supplied with an Ownership Card, the reverse side must be completed, dated and signed both by the vendor and the buyer. Once in the power of the buyer, it must be sent to the main LG PRE Stud Book office, together

Technical Procedures Manual for PRE Stud Book Services

with the corresponding request for a change of ownership (service 619) and payment receipt. As a result of this request, a new Card shall be issued in the name of the buyer, who shall receive it at the address indicated in his/her file.

Horses that have been supplied with an Ownership Card shall only be able to change ownership by presenting this original document to the main LG PRE Stud Book office.

In those cases where the horse has not been supplied with an Ownership Card, the corresponding request for change of ownership must be accompanied by a sale-purchase contract or legal document stating the change of ownership.

The new owner, after receiving the Ownership Card in his/her name, must complete the sections of Section IV of the EID, "successive owners," with his/her data. These additions shall be stamped by LG PRE Stud Book staff.

REQUEST FOR BREEDER "C" CODE (SERVICE CODE 700)

BREEDER "C"

Any individual or legally constituted company owning Purebred Spanish Horses (PRE) and that wants to request service/s from the LG PRE Stud Book office with regards to breeding, must have the corresponding Breeder Code. This code must be requested as indicated below.

The breeder must fill out all sections of the "Request for Breeder Code" form to register as a stud farm and mark the box "Breeder." Then, he/she must send said form to the main LG PRE Stud Book office.

Once all the information has been processed, the breeder shall be sent a tentative stud farm code, which may then be used on the Request for Service. With this, the breeder may pay the established fee for the service/s. The breeder shall receive, at the address or email indicated on his/her documentation, their definitive Breeder Code.

This breeder shall appear as the owner in the ANCCE PRE Stud Book files, and shall have access to any and all ANCCE PRE Stud Book services.

REQUEST FOR BREEDER “G” CODE (SERVICE CODE 802)

BREEDER “G”

Should a person be the owner of a PRE horse and when he/she does not wish to breed horses, then he/she may request, free of charge, a “G” Breeder Code. The “G” Breeder shall have to send a copy of the Request for a Stud Farm Code form to register as an owner—filling out all spaces, marking the box “Only Owner” on said form—to the main PRE ANCCE Stud Book office

Once the owner’s data has been processed, the tentative breeder code shall be sent; with this code, the breeder shall then be able to fill out the Request for Service, and pay the corresponding fee. The breeder shall receive, at the address or email indicated on his/her documentation, their definitive “G” Breeder Code.

The “G” Breeder shall appear as the horse owner in the ANCCE PRE Stud Book files, and shall have access to any and all ANCCE PRE Stud Book services, except those directly linked to breeding, including, but not limited to covering (breeding certificates), identification for initial registration (inscription), revision for basic approval for reproduction or TRC (Tribunals for Qualified Breeding Stock). If, at a later date, a “G” breeder wishes to carry out breeding activities, as indicated above, he/she must request the change from a “G” Owner code to a “C” Breeder code and request service 619, for the Change of Ownership for all the horses from one code to the other, paying the established fee.

COAT COLOR GENETICS (SERVICE CODE: 243)

The genetic study of the coat color is, on the one hand, a system to genetically certify the coat color of a horse, in its documentation, by means of the accredited sticker, and on the other, an integral advice service to produce horses with a specific coat color. For this, the study consists of two phases. First of all, a molecular analysis is performed, in which the genotype of the horse is determined for seven genes involved in the coat color; three basic genes (Extension, Agouti and Grey) and four dilution genes (Cream, Pearl, Champagne and Silver). From this genotype, the coat color or phenotype of the horse is determined.

The study is carried out using the blood samples already on file at the laboratory, provided that the horse is owned by the applicant. If there is no blood sample from this horse on file, the main LG PRE Stud Book office shall inform the corresponding LG PRE Authorized Veterinary and the breeder that a blood sample needs to be taken from the horse. In this case, the breeder must pay the Authorized Veterinary the corresponding fee for their field work only. Until the horse has been identified positively by the laboratory, this service is not considered as completed. Upon completion, a written report is

Technical Procedures Manual for PRE Stud Book Services

provided stating the genotype and phenotype of the horse, as well as information about possible descendants.

The result of the analysis shall be published on the LG PRE web-site.

CHANGE OF NAME (SERVICE CODE 607)

Any breeder may request a change of name from the main LG PRE Stud Book office for any one of their horses. The breeder shall receive a new EID for the horse; the original name of the horse shall appear, in brackets, on the cover of the EID.

If the horse for which this service is requested does not have an EID supplied by the LG PRE Stud Book, the identity of said horse must be proven. If there is no blood sample from this horse on file at the laboratory, the main LG PRE Stud Book office shall inform the corresponding LG PRE Authorized Stud Book Veterinary and the breeder that a blood sample is needed from the horse; in this case, the breeder must pay the LG Authorized Veterinary the corresponding fee for their field work only. Until the horse has been identified positively by the laboratory, this service shall not be completed. This service shall only be carried out after the LG PRE Stud Book office has received all the original documentation

EXPORT CERTIFICATE (SERVICE CODE 309)

Any PRE horse or semen sample being exported outside of Spain must be accompanied by the corresponding zootechnical and health certificates, which are determined by the legislation at the time of export. This certificate must be requested from the main LG PRE Stud Book office.

OTHER CERTIFICATES (SERVICE CODE: 310)

Likewise, breeders may request any other certificate from the main LG PRE Stud Book office, for any reason requested (Census, to request government subsidies and aid, courts, etc.).

DNA CERTIFICATE (SERVICE CODE: 322)

This service may be requested by any breeder through the main PRE ANCCE Stud Book office for any of the horses REGISTERED in his/her name with the PRE Stud Book. Upon request, a certificate is issued which provides all of the relative genetic information for a given horse/s.

Technical Procedures Manual for PRE Stud Book Services

PRE ENCUMBRANCE CERTIFICATE (SERVICE CODE 346)

Any breeder may request a PRE Encumbrance Certificate from the main ANCCE PRE Stud Book office for any horse listed in the ANCCE PRE Stud Book data base. An extract is issued, relative to a specific horse, identifying said horse, the name of its registered owner, and the extent, nature and limits of said horse. Likewise, any restrictions and/or prohibitions (embargos/liens/claims) affecting said horse are indicated. This encumbrance certificate is solely informative.

OTHER SERVICES (SERVICE CODE: 218)

This section is used to request a variety of services that are not listed on the standard request form, due to their temporary character. For example: equine agenda, publications, etc. Once these have been announced by the LG PRE Stud Book office, they may be requested following standard procedure.

URGENT SERVICE (SU)

This is an exceptional service that seeks to provide priority coverage for breeders located in Spain, who need extraordinary or urgent solutions, documentation, and other processes linked to breeding and/or horses. In this case, priority is guaranteed at all times.

Urgent Services that may be requested include:

Request for Service Code	Service
802	REQUEST BREEDER "G" (Owner) CODE
700	REQUEST BREEDER "C" (Breeder) CODE
619	CHANGE OF OWNERSHIP
413	ESTABLISHMENT OF OWNERSHIP CARD
401	DUPLICATE OF EQUINE IDENTIFICATION DOCUMENT (EID)
231	DUPLICATION OF OWNERSHIP CARD
346	PRE ENCUMBRANCE CERTIFICATE
310	CERTIFICATES
218	OTHERS

The Request for Services shall include the symbol **SU** (Urgent Service in Spanish).

Technical Procedures Manual for PRE Stud Book Services

Once the fee for Urgent Service has been paid, the breeder or representative is responsible for sending all necessary documentation to the LG PRE Stud Book Office so that said service may be provided. Likewise, the breeder must indicate the turnaround time for the procedure.

Service subject to the following [Specific Conditions](#)