

## **INSTRUCTIONS TO REQUEST A VERIFICATION OF IDENTITY (516)**

Verify the available of possible promotions for this service at [www.lgancce.com](http://www.lgancce.com)

1. Access the LG PRE Stud Book web site at [www.lgancce.com](http://www.lgancce.com). Click on the tab **Documentation**; select and download the form “**International Request for Service.**”
2. Complete the form, indicating Request for Service **516**; make sure that you have filled out all of the boxes on the form.
3. Before indicating the fee, consult the table with the current fees for the service requested. Request the price list from your local Collaborating Association; should your country not have an association, consult the applicable fee for said service/s at [www.lgancce.com](http://www.lgancce.com), click on the tab **Documentation/Table with Fees**.
4. Indicate the name of the horse or horses for which you are requesting the Verification of Identity, as well as the code for each horse, in the corresponding box.
5. Once you have filled out the application form, sign it and then proceed to pay for the service through the LG PRE Stud Book Collaborating Association in your country, (consult [contact information](#) on our web site). If no Association is available, make your payment through our web site at [www.lgancce.com](http://www.lgancce.com).
6. Send your Request for Service, together with the payment receipt—duly filled out and signed—to the LG PRE Stud Book Collaborating Association in your country. If no Association is available, send all of the documentation to the main LG PRE Stud Book Office in Spain.

In some cases, additional documentation may be required to complete this process; said documents may be considered essential to provide this service.

For more information regarding contact information about the Collaborating Association in your country, click [here](#) or contact the main LG PRE Stud Book office.

7. Once all of the documentation for the analysis of your horse has been prepared—known as “Analysis Kit” (which includes the Analysis Document and a special card for the blood sample)—you will receive it at the postal address provided on his/her Request for Service form.
8. Once you have received the Analysis Kit, contact the Authorized Veterinarian in your country. He/She will go to your stud farm and verify the microchip and the graphic description. He/She will also take a blood sample, which you must then send to your Collaborating Association or the Main PRE Stud Book office (in Spain), together with Analysis Document, once this latter has been filled out by the vet.
9. Upon receiving the verdict confirming the identity, the main LG PRE Stud Book office will then proceed to inform you. This report will be sent to your Collaborating Association, or should there be none in your country, it will be sent to the breeder at the postal address provided on the Initial Stud Farm Status form. Should the verdict indicate incompatibility, you will receive the corresponding report.

# INSTRUCTIONS TO REQUEST A VERIFICATION OF IDENTITY (516)

## DOCUMENTATION REQUIRED FOR PROCESSING:

- Request for Service <sup>(1)</sup>       Payment Receipt       Original DIE/Passport <sup>(2)</sup>

<sup>(1)</sup> Available at [www.lgancce.com](http://www.lgancce.com)

<sup>(2)</sup> The original ID/Passport must be shown to the LG PRE Stud Book Authorized Vet when he/she arrives at your stud farm.

For further information regarding this matter, please feel free to contact us at:

- Phone: + 34 954 975 480      e-mail: [internacional@lgancce.com](mailto:internacional@lgancce.com)
- Fax: +34 954 953 989      web: [www.lgancce.com](http://www.lgancce.com)