

INSTRUCTIONS TO REQUEST POST-DEADLINE INSCRIPTION (127)



Verify the available of possible promotions for this service at www.lgancce.com

1. Access the LG PRE Stud Book web site at www.lgancce.com. Click on the tab **Documentation**; select and download the form “**International Request for Service.**”
2. Complete the form, indicating Request for Service **127**; make sure that you have filled out all of the boxes on the form.
3. Before indicating the fee, consult the table with the current fees for the service requested. Request the price list from your local Collaborating Association; should your country not have an association, consult the applicable fee for said service/s at www.lgancce.com, click on the tab **Documentation/Table with Fees.**
4. Indicate the name of the horse or horses for which you are requesting Post-Deadline Inscription, as well as the UELN code granted in the corresponding country of origin, carefully filling out all sections.
5. Once you have filled out the application form, sign it and then proceed to pay for the service through the LG PRE Stud Book Collaborating Association in your country, (consult [contact information](#) on our web site). If no Association is available, make your payment through our web site at www.lgancce.com
6. Send the Request for Service, together with the payment receipt and the Covering (Breeding) and Birth certificates, duly filled out, to the Collaborating Association in your country. Should there be no such association, send all of the aforementioned documentation to the main PRE Stud Book office in Sevilla, Spain.

For more information regarding contact information about the Collaborating Association in your country, click [here](#) or contact the main LG PRE Stud Book office.

7. Once all of the documentation is prepared for the registration of your foal—known as the inscription kit—(this includes the Pre-inscription Document and a card for the blood sample), this will all be sent to the postal address provided by the breeder on the Request for Service.
8. The breeder, upon receiving the inscription kit, should contact the Authorized Veterinarian in his/her country, who in turn, will go to the stud farm. There, the vet will microchip the foal, prepare the graphics, take a blood sample, which the breeder then sends to his/her Collaborating Association or the main LG PRE Stud Book office, as would be the case, together will all of the pre-inscription documents, once these have been duly filled out by the vet.
9. Upon receiving the compatibility confirmation, the main LG PRE Stud Book office will request the equine ID, through the corresponding Collaborating Association, or, in such case that there is no such association, the breeder will be called upon so that the pages with the Family Tree and Ownership Card may be inserted into the Certificate of Origin. Should the

INSTRUCTIONS TO REQUEST POST-DEADLINE INSCRIPTION (127)



compatibility result be negative, the breeder will receive timely information regarding the matter.

DOCUMENTATION REQUIRED FOR PROCESSING:

- | | |
|---|---|
| <input type="checkbox"/> Request for Service ⁽¹⁾ | <input type="checkbox"/> Payment Receipt |
| <input type="checkbox"/> Covering & Birth Certificate | <input type="checkbox"/> Equine ID/Original Passport ⁽²⁾ |

⁽¹⁾ Available at www.lgancce.com

⁽²⁾ The original must be shown to the LG PRE Authorized Veterinarian when he/she visits the stud farm.

For further information regarding this matter, please feel free to contact us at:

- | | |
|---------------------------|--|
| • Phone: + 34 954 975 480 | e-mail: internacional@lgancce.com |
| • Fax: +34 954 953 989 | Web: www.lgancce.com |